

**Minutes from Regular Council Meeting  
November 19, 2012**

**PRESENT:**

Mayor Leier, Councillors Parent, Klein, Anderson and Forbes and Chief Administrative Officer Samantha Gillies

141/12 A quorum being present, Chief Administrative Officer Gillies called the meeting to order at 7:05 PM.

142/12 Mayor Leier, Councillors Parent, Klein, Anderson, Forbes and Currie took the Oath of Office.

143/12 Chair position was passed to Mayor Leier at 7:15 PM.

144/12 **Councillor Forbes** that the agenda be accepted as presented with the following additions:

- SUMA Elected Officials Handbook
- Dust control – RM of Francis
- Lagoon process mapping
- Complaint (re: Gould)
- Highway sign amenity signs
- Village truck
- Village account at store

**Carried**

**DELEGATION**

*Robert Bishop*

Mr. Bishop attended the council meeting to discuss challenges accessing his property on Martin Street. Mr. Bishop was advised that it is the responsibility of the property owner to build a driveway to access his property. It was recommended that a culvert be installed at the time he builds his driveway. Mr. Bishop was advised of our driveway and culvert policy.

145/12 **Councillor Parent** that the following culvert policy be adopted and documented in the Policies & Procedures manual:

The property owner is responsible for the cost of purchasing a 12” plastic or metal culvert. The decision to purchase plastic or metal is at the discretion of the property owner. The culvert will be put in place by the Village Foreman. The culvert will be installed by a contractor determined by the Village at the expense of the Village.

**Carried**

146/12 **Councillor Forbes** that the following driveway policy be adopted and documented in the Policies & Procedures manual:

In the instance where a property owner wishes to build a driveway that abuts an existing sidewalk, the driveway must be level with the sidewalk (no higher or lower). Asphalt or concrete driveways can only be built to the property edge of the existing sidewalk.

Asphalt and/or concrete driveways cannot be built over the curb stop. Should repairs to curb stop be required damage to the driveway are the property owner’s responsibility.

147/12 **Councillor Anderson** that the minutes from the October 16<sup>th</sup>, 2012 meeting are accepted as presented and filed.

**Carried**

148/12 **Councillor Currie** that the Accounts for Approval totaling \$38,773.93 are accepted as presented and bills are paid.

149/12 **Councillor Forbes** that the Financial Statements for the month ended October 31<sup>st</sup>, 2012 are accepted as presented and filed.

**Carried**

150/12 **Councillor Klein** that the following expenditure policy be adopted and documented in the Policies & Procedures manual:

Any expense that is anticipated to be in excess of \$1,000 that a quote is received in writing.

**Carried**

*Success is the sum of small efforts repeated day in and day out.*

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Foreman Update

The lagoon was let go last week. We did experience seepage into a farmer's field. Process mapping was completed on the discharge of the lagoon in the fall process so this doesn't occur in the future.

**151/12 Councillor Currie** that a tender be issued for the sale of Lots 20-21, Block 2, Plan B2867 with a close date to coincide with legislation and December council meeting.

**Carried.**

**152/12 Councillor Forbes** that that a donation of \$200 be made to the Saskatchewan SPCA.

**Carried**

**Community Reports**

Sedley Rink

There are 3 brackets left to install out of the 20 arch brackets that were replaced. There are a few odds and ends that need to be finished off.

The next council meeting will be held on December 17<sup>th</sup>, 2012 at 7:00 PM.

**Councillor Forbes** that the meeting be adjourned at 10:30 PM.

**Carried**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER