

**Minutes from Regular Council Meeting
June 19, 2018**

PRESENT:

Mayor Leier, Councillors Szczepanski, Parent, Baker, Klein, and Currie; Chief Administrative Officer Samantha Gillies, Assistant Administrator Ruth Solie

- 057-18 A quorum being present Mayor Leier called the meeting to order at 6:59 PM.
- 058-18 **Councillor Currie** that the agenda be accepted as presented with the following additions:
- Landfill Custodian
 - Spray Park Water/Sewer
 - Complaint letter
 - Sewer at 117 Martin Street
 - Bank Reconciliation – May 2018
 - Dirt bikes
 - Volunteering
 - Catch basin
 - Back Alley
 - Speed bumps
 - Mulch
 - Signing Authority
 - BBQ
 - PWF contract
 - Joint Use Committee
 - 333 Martin Street
 - Affinity Credit Union
- Carried**
- 059-18 **Councillor Parent** that the minutes from the regular meeting are accepted as presented and filed.
- Carried**
- 060-18 **Councillor Parent** that the correspondence is accepted as presented and filed.
- Carried**
- 061-18 **Councillor Baker** that the Accounts Payable for June 19th, 2018 totaling \$32,268.08 are approved and bills are paid.
- Carried**
- 062 **Councillor Parent** that the Financial Statement and Bank Reconciliation for the month ended May 31st, 2018 are accepted and filed.
- 063-18 **Councillor Szczepanski** that the Village of Sedley opt out of the SaskEnergy municipal surcharge.
- Carried, 5 for; 1 against**
- 064-18 **Councillor Baker** that the action log and action plan are approved and filed.
- Carried**
- 065-18 **Councillor Currie** that a grant is provided to SSAY Green in the amount of \$1,200.
- Carried**
- 066-18 **Councillor Baker** that Municipal Utilities perform repairs to the lift station and Bi-Tech Electric be contracted to perform the electrical work required for the repair.
- Carried**
- 067-18 **Councillor Klein** that the following policies are adopted:
- Utility – Auxiliary Motor - Should a power outage occur, the first course of action is to contact the Public Works Foreman. The Public Works Foreman will start the auxiliary pump during a power outage that last longer than 10 minutes. Prior to starting the auxiliary pump, check the level in the lift station. Once power is restored, auxiliary pump

Success is the sum of small efforts repeated day in and day out.

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can be started until pressure is restored. In the event of a brown out, the Public Works Foreman will ensure the main pump is turned off to prevent damage to the pump. Command chain is Public Works Foreman, followed by the Mayor, followed by Deputy Mayor.

General Government – Nuisance Bylaw Enforcement - Each year Council will perform a Village Walkabout. If there is a yard in the Village that requires trees to be trimmed, grass to be cut or if there's an accumulation of junk that makes the yard look unkempt, the Administrator will send a letter to the property owner indicating what work needs to be done and a date for the work to be completed. If the work is not completed in the identified timeframe, the Public Works Foreman will perform the work on behalf of the property owner. The property owner will be charged \$50 / hour/worker. There will be an administration fee of \$50. If the work is contracted out to a third party, the invoice cost plus any other fees will be paid by the property owner. If the amount owing remains unpaid after 30 days, the amount outstanding will be added to the tax card.

General Government – Issuing Receipts - A receipt is issued for every payment received. Receipts will be given when payments are made in person. Receipts for payments received by mail, Internet or in the drop box at the Office will be destroyed unless requested.

Transportation Services – Storage - The Old Shop and New Shop will be available to store vehicles or campers over the winter from November to May. Renters are required to sign a Winter Storage Agreement acknowledging the Terms and Conditions of storage and must show proof of insurance.

Fees are as follows:

Old Shop – storage - \$40/month

Utility – Outstanding Balances - At the end of each calendar year, outstanding utility (water/sewer) balances will be transferred to the tax card of the property. In the event that the property is tenant occupied, the landlord/property owner is ultimately responsible for the water/sewer services to the property. It will be the responsibility of the property owner to recoup any unpaid water/sewer charges.

Carried

The next regular meeting of council will be held July 17, 2018 at 7:00 PM in the Village Office.

068-18 Councillor Szczepanski that the meeting be adjourned at 9:50 PM.

MAYOR

CHIEF ADMINISTRATIVE OFFICER