

**Minutes from Regular Council Meeting
July 17, 2018**

PRESENT:

Mayor Leier, Councillors Parent, Baker, Klein, and Currie; and Chief Administrative Officer Samantha Gillies.

REGRETS

Councillor Szczepanski and Assistant Administrator Ruth Solie

069-18 A quorum being present Mayor Leier called the meeting to order at 7:00 PM.

070-18 **Councillor Currie** that the agenda be accepted as presented with the following additions:

- New Subdivision
- Empty Lots
- Culverts

Carried

071-18 **Councillor Parent** that the minutes from the regular meeting of June 19, 2018 are accepted as presented and filed.

Carried

Delegation – Dr. Robert Kitchen, MP Souris-Moose Mountain

Dr. Kitchen is making a tour of his riding to discuss any issues. Top issues identified include grain export, oil, carbon tax and potash.

072-18 **Councillor Currie** that the correspondence is accepted as presented and filed.

Carried

073-18 **Councillor Baker** that the Accounts Payable for July 17th, 2018 totaling \$44,309.39 are approved and bills are paid.

Carried

074-18 **Councillor Parent** that the Financial Statement and Bank Reconciliation for the month ended June 30th, 2018 are accepted and filed.

075-18 **Councillor Currie** that the Harassment Policy is adopted and affixed to these minutes.

Carried

076-18 **Councillor Currie** that M&D Trenching Inc. is contracted to install water/sewer at the spray park and that BiTech Electric is contracted to install electrical.

Carried

077-18 **Councillor Currie** that the Ditch Sculpting Initiative tender response submitted by Lefebvre Farms in the amount of \$27,400 is accepted and work to begin as soon as possible.

Carried

078-18 **Councillor Currie** that M&D Trenching Inc. is contracted to do sewer repairs at 117 Martin Street.

Carried

079-18 **Councillor Currie** that the Public Works Foreman contract is renewed for a 3 year term. He will receive a salary increase of 3% effective August 1st, 2018. There will be a 3% increase in the years 2019 and 2020.

Carried

080-18 **Councillor Parent** that the Village of Sedley approve the Proposed Plan of Subdivision for Lot A, Plan 102104985.

Carried

081-18 **Councillor Klein** that the following policies are adopted:

**Minutes from Regular Council Meeting
July 17, 2018**

General Government – Sick Leave Policy - Full time employees of the Village of Sedley will be allowed Four (4) days of non-cumulative sick leave. In the event of a serious illness or injury Village Council will be flexible and supportive of the employee's needs. There are short term and long term benefits available through SUMA.

General Government – Payroll - As per resolution 041-12 (minutes of March 20th, 2012), salaried employees, hourly employees, caretaking employees and council will be set up for automated deposit of remuneration.

General Government – Online Access of Bank Account - As per resolution 029/12 (minutes of February 27th, 2012), the Chief Administrative Officer is granted online access to the Village bank statements.

Planning & Development - Dirt removal when building a basement - Dirt will be removed from the property, at the owner's expense. Dirt must not be dumped in the Village of Sedley without first obtaining written permission from the Village Office. Dirt dumped illegally will be removed by the Village and charges associated with removal will be borne by the offender.

Utilities – Removal of roots from sewer line - If a resident experiences a sewer backup and the cause is roots on Village property, the Village will reimburse the resident for costs associated with root removal.

Transportation Services – Cellular Phone - The Village will reimburse the Public Works Foreman 50% of the monthly amount owing for usage of his cellular phone for business purposes. The Public Works Foreman must provide a copy of the cellular phone bill for audit purpose. Reimbursement of cellular phone usage is considered a taxable benefit.

General Government – Communications - When time sensitive requests, etc. are being sent in addition to sending via fax, a copy will be sent by regular mail.

Transportation Services – Culverts - With new development, the property owner is responsible for the cost of purchasing a minimum 10" plastic culvert consistent with culverts throughout the Village. The culvert will be put in place by the Public Works Foreman. The culvert will be installed by a contractor determined by the Village at the expense of the Village.

Transportation Services – Driveways - In the instance where a property owner wishes to build a driveway that abuts an existing sidewalk, the driveway must be level with the sidewalk (no higher or lower). Asphalt or concrete driveways can only be built to the property edge of the existing sidewalk. Asphalt and/or concrete driveways cannot be built over the curb stop. Should repairs to curb stop be required damage to the driveway are the property owner's responsibility.

Carried

The next regular meeting of council will be held August 21, 2018 at 7:00 PM in the Village Office.

082-18 Councillor Baker that the meeting be adjourned at 9:25 PM.

MAYOR

CHIEF ADMINISTRATIVE OFFICER