

Village of Sedley

BYLAW NO. 2025-3 Water & Sewer Bylaw

The Council of the Village of Sedley in the Province of Saskatchewan enacts as follows:

- 1) The charges to be paid by the water consumer whose water service has been turned on shall be those set out in Schedule “A” attached; provided, however, that the minimum shall be payable in every case whether or not any water is consumed.
- 2) Persons who own or occupy premises drained or that are by bylaw required to be drained into the sewer shall pay for such services a rental rate or service charge in accordance with Schedule “B” attached.
- 3) Accounts for water service and / or sewer service shall cover, in advance, a three month (quarterly) successive period. Accounts shall be paid within the three month (quarterly) period that such accounts are rendered. If an account is not paid within the said three month (quarterly) period, a monthly penalty of two percent (2%) will be added and the water service may be cut off. When the water service is so cut off, a Twenty-Five Dollar (\$25.00) fee will be added to the utility bill. Water service shall not be resumed until all arrears and penalties have been paid together with a fee of One Hundred Dollars (\$100.00) to cover the expense of turning the water service on again. If the Village is required to turn on the said water service outside of town employees’ regular working hours, the fee shall be One Hundred and Fifty Dollars (\$150.00) in accordance with the Water/Sewer Arrears Policy outlined in Schedule “C” attached.
- 4) Bylaw No. 2015-09 and Bylaw No. 2024-05 are repealed on the same day as this Bylaw comes into force.

The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee.

READ A FIRST TIME THIS 21 DAY OF MAY, 2025

READ A SECOND TIME THIS 21 DAY OF MAY, 2025

READ A THIRD TIME AND PASSED THIS 21 DAY OF MAY, 2025

(SEAL ON ORIGINAL)

Signed on original

Mayor

Signed on original

Administrator

SCHEDULE “A” – BYLAW NO. 2025-03

Quarterly Water Rates:

7,500 Gallons or Less	Minimum - \$127 per quarter Gym Hall Minimum - \$50.00 flat fee
7,501 Gallons or More	\$11.00 per 1,000 gallons or part thereof

SCHEDULE “B” – BYLAW NO. 2025-03

Quarterly Sewer Service Charge

Hotel	\$270.00
School	\$270.00
Multi-Residential	\$391.00
Residential	\$ 88.00
Gym Hall	\$ 55.00 flat fee
All Others	\$ 88.00

SCHEDULE “C” – BYLAW NO. 2025-03

WATER UTILITY ARREARS POLICY

The Village of Sedley has implemented the following policy to deal with the collection of overdue accounts for water service. This new policy allows a more consistent approach to customer service and reinforces consistent payment of outstanding charges. Provincial legislation provides for the authority to enforce payment. The options available to the Village of Sedley to collect overdue utility accounts include: disconnecting service, transferring or placing the account with an external collection agency and transferring arrears to the tax roll (registered letter must be sent to owner).

All utility bills are due at the end of each quarter. When utility bills are not paid on time, the account becomes overdue. Quarterly billings are as follows:

- January – March
- April – June
- July – September
- October - December

When an account becomes overdue, collection activities are initiated. The customer shall be notified of overdue accounts in one of the following manners:

- Future utility bill

- Delinquency notices
- Disconnection notices

Collection Policy

The Village of Sedley treats all water customers equally by adhering to the following policies and guidelines.

- While water bills are due at the end of each quarter, no penalty charges are applied until the 1st of the month following the end of the quarter.
- Failure to receive a bill does not excuse the customer from payment.
- The customer is responsible to ensure that payments are received at the Village before payment deadlines. This may require allowing time for mail or for bank processing in order to avoid penalties or further actions.
- Customers are notified of accounts owing through bills, late notices and/or disconnection notices.

Payment Arrangements

Payments that are not received within 60 days from the end of the quarter are subject to a disconnection notice being mailed to the customer allowing for 15 days from the date on the disconnection notice to make complete payment of all arrears.

If payment is not received on the 15th day, the order will be given to have the service disconnected on the 16th day.

A repayment arrangement can be made in order to avoid disconnection if the customer contacts the Village office prior to disconnection. The arrangement must be approved by the Administrator and must deal with all arrears within a six week time frame following the sixty days. If the customer does not honor the repayment arrangement, water service will be disconnected immediately following the expiration of the six weeks.

An additional payment arrangement option is available if Social Services commits to making a one-time payment for a client to avoid disconnection.

Service Disconnection

If payment has not been received and no contact has been made at the Village by the customer, service connection activity will begin. The customer shall be informed of the time and date that the service will be disconnected either in person, by telephone or by a written letter being mailed to the address on file.

If a service disconnection takes place there shall be a \$25.00 fee added to the utility bill. If the service is reconnected during regular working hours of Village employees, the fee to reconnect shall be \$100.00. If the customer requires a service to be reconnected after hours the cost to reconnect shall be \$150.00. All fees must be paid BEFORE service is reconnected.